

3/30/21 St. Nicholas Parish Council Meeting- via Zoom

Present: Fr. John, Deacon Igor, Jan Bear, Bobby Borisov, Janet Frazier, Charles Iragui, Amy Lines, Jennifer McDonald, and Tim Moore. (MSA- moved, seconded, approved)

1. Meeting was opened with prayer.
2. Minutes of the February meeting were reviewed and approved.
3. Rector's report- Backflow testing has been done. We are in the middle of Lent, w/ services daily during the first week, last week was Annunciation, this week will have two Presanctified services. Inquirer classes were finished before Lent. Several of the inquirers moved away during this year of Covid- to Colorado, Texas, and Idaho. Scott wishes to be Chrismated.

4. Treasurer's report-Finances. Checking \$19,012 (operations money). Savings \$17,800, which includes funds for: Building (\$17,066), Icons (\$2,539), Kliros (\$1,131), St. Elizabeth (\$1,158), Lenten Covid-19 (\$1,131), and Archangel Gabriel Fire Relief (\$0 –money was sent). Money market \$30,734 (Also for operations: kept segregated, though usable). St. Martin's Fund \$114,989. Money sent to Archangel Gabriel Fire Relief fund and to Portland Rescue Mission for blankets was reimbursed to us from the St. Martin fund.

-For February- contributions were \$5,002.50 and expenses were \$13,353.81, resulting in an \$8,351.31 deficit. Last month the deficit was \$4,240.

- For the year (Jan/Feb): Income vs Budget -\$17,282.32 deficit, Expense vs. Budget \$4,332.80 less than budgeted, w/ resulting -\$12,949.42 deficit.

-Not reflected in this report due to arriving in March, was a donation of \$30,000 from one parishioner- doing the same as he did 3 years ago- donating all his money for three years at one time. MSA to transfer \$20,000 of that gift into the Money Market account, intended to be used for the budgets of 2022 and 2023.

- Adviser at Wells Fargo has sent paperwork to Charles to change the signers for the money market fund to Priest, Elder, and Treasurer, though names need to be specific. We also need to make a change in the signers for our regular checking account. Lori will be a signer for the checking account, in addition to the others mentioned above.

5. Old Business:

- a. Sub-metering is finished.
- b. Establishing a committee to design an effective way to file and store records- both paper and electronic. An e-mail will be sent out. There needs to be a scanner, which presumably the copier machine can do.
- c. Website committee update: Amy has emailed a link to the new site for comments. Once the comments have been received, it will 'go live' within a week.
  - Website- can have mailboxes for groups, like St. Elizabeth, as there is for council. We can also have another zoom account to be used by parish groups.
- d. New water heater in the church- Fr. presented bids for the electric heater in the church and earthquake shut-off valves. One bid included a new tank in the hall as well, since it is already 22 years old. Doing the hall water heater separately in a few years would be about \$500 more for just a water heater. One water heater would be- about \$1800-\$1850, versus for two and earthquake valves \$4829. MSA to buy both water heaters and earthquake gas valves.
- e. OCA PSP (see 2/21 minutes) regarding protection of youth, etc.– the new council members have watched the video and had background checks.
- f. Contact person re housekeeping/purchasing is Janet. Grounds-keeping person is Charles, who coordinates w/ Walter and Kathy Baghdanov. We need someone to be in charge of building maintenance. Fr. John can be there to meet workers and coordinate w/ parishioners to do work as needed.

g. It has been encouraged that we make a committee to develop a 3-year plan/vision.

h. There will be a basket to invite donations for Pascha flowers. Jan Bear will also put a donate button on the website for this.

i. Covid issues:

-- Sign-ups for the services of Holy Week and Pascha: Janet asks about the number being increased. There is room for a few more chairs and Jennifer will do some re-arranging. Fr. asked about signups for inside and outside church, or even tents. Doors and windows would be open. This might be a good idea for Pascha.

-- Can we increase ventilation some: HEPA filters in the furnace, buying filtering machines for inside the church, opening windows/doors. Charles will pursue this issue.

-- Cupola window update- Amy has had to search for the specifications of the windows. She has someone coming in with a ladder to examine the windows. The motors and switches are broken, so would need replacing, if they are still available.

-- Can we start to think about restarting preschool classes? People preferred not to discuss tonight. The class system we use involves a lot of touching of things.

-- Options to upgrade audio/visual streaming of services. No further progress has been made, but Fr. has a call into an audio/visual company.

j. Community/Education- What are we doing for the adults in the parish: on-line services, new compline on Saturday evening, Dcn Igor's prayer and discussion groups. Fr. John will be doing another book group after Pascha. There is a women's Zoom group, which includes a book group. Maybe we can have outside coffee hours in the summer. Do we have any possibility of having some fun activities for grade-school kids on-line or outside in the summer?

k. We discussed St. Martin's committee- that it will be an overall umbrella of the charity work of the parish, not necessarily just determining how to spend the St. Martin's fund, but also organizing charitable works of the parish.

l. Parish council retreat- These are supposed to be happening routinely and haven't been recently. Janet is willing to organize this.

**7. Tabled items not to be forgotten**

a. Maintenance-Painting church cupolas and crosses in summer 2021. Cleaning high windows. Painting narthex.

b. Bylaws

c. Deteriorating cement under the pillars of the front porch of church. Does there need to be a retaining wall built to support these?

d. How to read Treasurer's Report - tutorial with Bob Cook.

e. Wetlands resource group- help clean up church woods, etc. (SOLVE?)

f. Panels for Royal Doors

**9. Next meeting- Tuesday, April 11, 6:30 pm.**

**10. Meeting ended with prayer.**

Signed: Jennifer McDonald, Secretary